

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 94
MAY 20, 2015– WORK SESSIONS**

**Public Works
Summary Minutes**

Work Session was held between the County Commissioners and Public Works on Wednesday, May 20, 2015, at 9:00 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: **Helen Price Johnson, Chair** **Staff: Pam Dill**
 Richard Hannold, Member – via Polycom on Camano
 Jill Johnson, Member

Staff Present: **Bill Oakes, Director**

Others Present: **Elaine Marlow, Budget Director, Keith Higman, Joantha Guthrie, Eric Brooks**

Record @ 00:05

Add-on

Subject/Description: Madrona Project – Town of Coupeville

Attachment: none

Information: Bill Oakes briefed the Board on the waterline replacement and road project.

Subject/Description: Ala Spit project

Attachment: none

Action Requested: Bill Oakes informed the Board that they have secured grant funds for the bulk of the work on the project however the engineers estimate is approximately \$60,000 higher than what the grant covers. He is requesting approval from the Board to use the REET 2 portion of his miscellaneous capital funding and \$10,000 from parks capital budget in order to go out for a call for bids. The WRAC is very supportive of the project and they will be able to use salmon recovery funds to repay REET 2.

This is all dependent on the Corp of Engineers approving the permit by June 22. If the permit is not approved by June 22 Public Work's will put in some armor as a stop gap, the Corps will review that as an emergency HPA and then they will remove it when they get the permits for the full project.

Follow up: Okay with full Board.

Solid Waste

Subject/Description: Purchase Nedland NC-200 Stationary Solid Waste Compactor – Bayview

Attachment: Memorandum; Purchase Order; Resolution

Action Requested: Approval to purchase & install a Nedland NC-200 Stationary Compactor w/30 cubic yard container at the Bayview Transfer Station without Competitive Bidding; Recycle Systems, LLC; Amount: \$26,519.54 (incl WSST)

Follow up: Okay with full Board to move forward to a Tuesday agenda.

Subject/Description: Purchase New Dodge Ram ½ ton pickup – WA State Contract #03813

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Attachment: Memorandum; Purchase Order

Action Requested: Approval to purchase 2015 Dodge Ram ½ ton pickup extended cab; Bud Clary Chrysler Dodge; Amount: \$38,471.59 (incl WSST)

Follow up: Okay with full Board to move forward to a Tuesday agenda.

Subject/Description: **PACE Engineers, Inc. Consultant Agreement**

Attachment: Memorandum; Consultant Agreement

Action Requested: Approval of Professional Services Consultant Agreement with PACE Engineers, Inc.; prepare engineering report discussing capacity issues of the Island County Septage Treatment facility; preparation of plans, specifications and an engineer's estimate; and construction assistance; Amount: \$260,000.00.

Follow up: Okay with full Board to move forward to a Tuesday agenda.

DEM

Subject/Description: **FFY-13 Homeland Security Grant Program (HSGP)/State Homeland (SHSP) E14-075 Amendment A**

Attachment: Memorandum; Amendment

Action Requested: Approval of FFY-13 Homeland Security Grant Program (HSGP)/State Homeland (SHSP) E14-075 Amendment A; budget allocation to meet the current needs and project deliverables.

Follow up: Okay with full Board to move forward to a Tuesday agenda.

Public Works

Subject/Description: **Local Agency Agreement for Bridgeview Consulting – Planning Support**

Attachment: Memorandum; Agreement #PW-1520-061

Action Requested: Approval of Local Agency Agreement for Bridgeview Consulting for Comprehensive Emergency Management Plan update, Hazard Materials Response Plan update and Ancillary Planning Support; Amount: not to exceed \$50,000.00.

Follow up: Okay with full Board to move forward to a Tuesday agenda.

ER & R

Subject/Description: **Purchase Studyweld 3 axle Pup Trailers**

Attachment: Memorandum; Purchase Order; Invoice

Action Requested: Approval to purchase two (2) used 1996 Studyweld 3 axle Pup Trailers; Snohomish County Fleet Services; \$23,892.00 (incl WSST)

Follow up: Okay with full Board to move forward to a Tuesday agenda.

Parks

Subject/Description: **Four Springs Lake Preserve Rental Rates**

Attachment: Memorandum

Action Requested: Approval to raise rental rates for the peak period of June through September.

Follow up: Okay with full Board.

Roads

Subject/Description: **Swede Hill – Burley Road Intersection Improvement Project**

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Attachment: Memorandum; Map

Action Requested: Approval of Swede Hill-Burley Roads Intersection Improvement Project; realign Burley Road to enter onto Swede Hill Road near the center of the curve just south of the current intersection location. The project minimizes private property impacts by reducing the posted speed limit on Swede Hill Road from 35 mph to 25 mph on the first 1,500 feet south of the intersection with Maxwellton Road.

Follow up: Okay with full Board. Consolidate speed limit change with other South Whidbey public hearings.

Human Resources

Work Session was held between the County Commissioners and Human Resources on Wednesday, May 20, 2015 at 9:50 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: Helen Price Johnson, Chair **Staff:** Pam Dill
Richard Hannold, Member – via Polycom from Camano
Jill Johnson, Member

Staff Present: Melanie Bacon, Human Resource Director

Others Present: Elaine Marlow, Budget Director, Bill Oaks, Dave Wechner

Record @ 49:55

Subject/Description: Job Requisitions

Attachment: yes

Action Requested:

Public Works

- Senior Office Administrative Specialist, Replacement, NR-9 #050/15
Commissioner Johnson moved to approve Job Requisition #050/15. The motion was seconded by Commissioner Hannold and carried unanimously.
- Administrative Assistant, Replacement, NR-6 #047/15
Commissioner Johnson moved to approve Job Requisition #047/15. The motion was seconded by Commissioner Hannold and carried unanimously.
- Solid Waste Attendant, .60 FTE, Replacement, R-6 #048/15
Commissioner Johnson moved to approve Job Requisition #0480/15. The motion was seconded by Commissioner Hannold and carried unanimously.

Sheriff

- Corrections Deputy, Replacement, GC 9 #049/15
Commissioner Johnson moved to approve Job Requisition #049/15. The motion was seconded by Commissioner Hannold and carried unanimously
- Sergeant (Criminal Division), Replacement, GD 12 #052/15 – Postponed

Planning

- Long Range Planner, Replacement, C-10/11/12 DOQ #051/15

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Commissioner Johnson moved to approve Job Requisition #050/15. The motion was seconded by Commissioner Hannold and carried unanimously.

Human Services Summary Minutes

Work Session was held between the County Commissioners and Human Services on Wednesday, May 20, 2015, at 10:05 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: **Helen Price Johnson, Chair Staff: Pam Dill**
Rick Hannold, Member – via Polycom from Camano
Jill Johnson, Member

Staff Present: Jackie Henderson, Director, Joanne Pelant

Others Present: Elaine Marlow, Budget Director

Record @ 01:02:38

Subject/Description: Annual Homeless Point in Time Count

Attachment: yes

Information: Joanne Pelant provided a brief summary of the 2015 Homeless Point in Time Survey.

Planning & Community Development Summary Minutes

Work Session was held between the County Commissioners and the Planning Department on Wednesday, May 20, 2015 at 10:30 a.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: Helen Price Johnson, Chair Staff: Pam Dill
Richard Hannold, Member –via Polycom from Camano
Jill Johnson, Member

Staff Present: David Wechner, Director, Paula Bradshaw, Andy Griffin

Others Present: Elaine Marlow, Budget Director

Record @01:23:54

Subject/Description: Continued discussion of the Preliminary Flood Insurance Rate Maps (FIRMS) from FEMA

Attachment: none

Information: FEMA will host a community coordination meeting to review the preliminary maps and discuss the revised flood hazard information. Following the community meeting FEMA will initiate a 90 day federal appeal period. After the appeal period ends FEMA will initiate final maps and Island County will have six months to adopt the maps and revise the flood ordinance.

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An analysis of Island County's review of the preliminary maps will take place on June 2, 2015.

Follow up: Provide an index of the proposed FEMA Flood Insurance Rate Maps.

Subject/Description: Planning Update

Attachment: yes

Discussion: David Wechner provided an update on development review/code enforcement, long range planning, building and strategic planning/office management.

**Monthly Financial Reports
From Auditor & Treasurer
Summary Minutes**

Work Session was held between the County Commissioners and the Auditor/Treasurer on Wednesday, May 20, 2015, at 1:00 p.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: Helen Price Johnson, Chair
Staff: Pam Dill
Richard Hannold, Member - via Polycom from Camano
Jill Johnson, Member

Present: LaRae Brown, Wanda Grone,

Others Present: Elaine Marlow, Budget Director

Record @ 02:20:30

Subject: Monthly Financial Report

Attachment: [MONTHLY FINANCIAL REPORTS BY AUDITOR AND TREASURER](#)

**Department of Natural Resources
Summary Minutes**

Work Session was held between the County Commissioners and the Department of Natural Resources on May 20, 2015 at 1:30 p.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: Helen Price Johnson, Chair
Staff: Pam Dill
Richard Hannold, Member –via Poloycom from Camano
Jill Johnson, Member

Staff Present: Keith Higman, Director, Lori Clark

Others Present: Elaine Marlow, Budget Director

Record @ 02:45:40

Subject/Description: Discussion regarding the future of the Local Integrating Organization (LIO) and upcoming changes with funding

Attachment: New EPA Funding Model- Key Points; ILIO FY 2016 Planning Timeline

Discussion: Lori Clark, DNR Manager, briefed the Board on the new EPA funding model and ILIO 2016 Planning timeline.

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 99
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Commissioners Agenda
Summary Minutes

The County Commissioners met during Work Session on Wednesday, May 20 2015 at 1:50 p.m., in the Island County Annex Building, Commissioners' Hearing Room, B-102, Coupeville, WA. Present were:

County Commissioners: Helen Price Johnson, Chair Staff: Pam Dill
Richard Hannold, Member – via Polycom from Camano
Jill Johnson, Member

Others Present: Elaine Marlow, Budget Director

Record @ 03:10:25

Subject/Description: Consider appointments to the Solid Waste Advisory Committee

Attachment: yes

Action Requested: The Board considered appointment to the Solid Waste Advisory Committee.

Follow up: Okay with full Board to move recommendation forward to a Tuesday agenda.

Subject/Description: Consider appointments/reappointments to the Northwest Senior Services Board

Attachment: yes

Action Requested: The Board considered appointments/reappointments to the Northwest Senior Services Board.

Follow up: Okay with full Board to move recommendation forward to a Tuesday agenda.

Subject/Description: Letter from EDC

Senior Services Board

Attachment: Ltr dated May 18, 2015 to BOCC from Ron Nelson, Executive Director

Information: The EDC Board of Director's has tasked the executive director with creating a long term economic development strategy document. The document will communicate the EDC Board's long term goals and objectives for sustainable and suitable economic development in Island County.

Follow up: Commissioner Hannold will follow up with Ron Nelson and report back to the Board.

**BOARD OF ISLAND COUNTY COMMISSIONERS MINUTES OF MEETING 100
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BOARD OF COUNTY COMMISSIONERS
ISLAND COUNTY, WASHINGTON

Helen Price Johnson, Chair

Richard M. Hannold, Member

Jill Johnson, Member

ATTEST:

Debbie Thompson, Clerk of the Board